

# FEES AND CHARGES REPORT

## APPENDIX 2 – PROPERTY NAME CHANGES

### Property Name Changes (Corporate Governance, System Development)

#### 1. Service description

The function of street naming and numbering (SNN) now sits alongside the Local Land and Property Gazetteer Custodian within the System Development Team. The SNN function is a statutory service and the Council is responsible for naming or renaming the streets, allocating postal numbers and requests to change house names. The only part of this function which can be charged on a cost recoverable basis is the request for house names.

#### 2. Prior years analysis, current financial year projections

The SNN function is dependent on the local plan, market demand and developers viability in addition to the economy, cost and availability of skilled workers.

The table below illustrates the actual income received 2016-17 and 2017-18 and an estimate for 2018-19.

Income achieved	2016-17	2017-18	2018-19
Royal Mail	-476	-446	-440
House name changes	-1,470	-1,491	-1,481
<b>Total Income</b>	<b>-1,946</b>	<b>-1,937</b>	<b>-1,921</b>
<b>Budget</b>	<b>-1,300</b>	<b>-1,300</b>	<b>-1,300</b>

#### 3. Pricing

Although SNN fees currently exceeds the set budget figure each year, there is nothing we can do to ensure continued income. If a customer wishes to add a name plate to their house and not apply for the change to be formalised, we cannot enforce the customer to comply. However if the change is only applied by the customer the LLPG, statutory consultees and the Royal Mail will not be informed of this informal change.

#### 4. Understanding Customers and Markets

Other Lincolnshire authorities' charges as at 2015 are as follows: Data used when fee for 3 years set:

Name of authority	Cost per renaming of property	Cost per renaming of street
BOSTON	Not known	Not known
ELDC	No Charge	No Charge
LINCOLN CITY	£64.00	£-
NORTH KESTEVEN	£25.00	£150.00
SOUTH KESTEVEN	No charge	No Charge
SOUTH HOLLAND	No charge	No Charge
WEST LINDSEY	£63.00	£-

The renaming of streets is a very rare occurrence, and over the last 5 years we have only received two requests, neither of which gained the necessary two thirds of resident's agreement.

#### 5. Proposed Charges

The proposed charge is for £70.00, the fee will be frozen until 2021-22.

#### 6. Recommendation

Members are requested to recommend to Council that fees have RPI applied and are now £70.00.

Policy and Resources Committee		Central & Democratic Services					
	2018/19	Proposed Increase		2019/20	VAT Amount	2019/20 Charge Inc. VAT	VAT Rate
	£	% Type	or £	£	£	£	
<b>Property Name Changes:</b>							
Naming or renaming of a registered property	£68.00	3.40%		£70.00	£0.00	£70.00	OS